Clackamas Community College

Online Course/Outline Submission System

[Print] [Edit] [Delete] [Back]

Date approved: June 1, 2011 Certified General Education Area(s): None

Section #1 General Course Information

Department: Business & Computer Science: Business

Submitter

First Name: Kelly
Last Name: Steigleder
Phone: 3391
Email: kellys

Course Prefix and Number: BT - 101

 # Credits: 1

Contact hours

Lecture (# of hours): 11
Lec/lab (# of hours):
Lab (# of hours):
Total course hours: 11

For each credit, the student will be expected to spend, on average, 3 hours per week in combination of in-class and out-of-class activity.

Course Title: Introduction to eLearning

Course Description:

This is an introductory course for students who are new to web-based, e-learning courses including courses which are web-assisted, hybrid, or full-online. The course will include e-learning fundamentals including the use of e-learning course management software, e-learning readiness and student success tips, support resources, technical requirements, and online research basics.

Type of Course: Career Technical Preparatory

Reason for the new course:

Coming forward for review, not a new course.

Is this class challengeable?

Yes

Can this course be repeated for credit in a degree?

No

Is general education certification being sought at this time?

No

Does this course map to any general education outcome(s)?

No

Is this course part of an AAS or related certificate of completion?

Yes

Name of degree(s) and/or certificate(s): Business AAS & Certificate

Are there prerequisites to this course?

No

Are there corequisites to this course?

No

Are there any requirements or recommendations for students taken this course?

No

Are there similar courses existing in other programs or disciplines at CCC?

No

Will this class use library resources?

No

Is there any other potential impact on another department?

No

Does this course belong on the Related Instruction list?

No

GRADING METHOD:

A-F or Pass/No Pass

Audit: Yes

When do you plan to offer this course?

✓ Not every term

Is this course equivalent to another?

If yes, they must have the same description and outcomes.

No

Will this course appear in the college catalog?

Yes

Will this course appear in the schedule?

Yes

Student Learning Outcomes:

Upon successful completion of this course, students should be able to:

1. demonstrate ability to use Blackboard software to set up a student account, complete and submit assignments, communicate with their instructor and other students, complete online quizzes/tests, and effectively find their way around an e-learning course website;
2. demonstrate the ability to use a web browser to explore the World Wide Web and find desired online resources,
3. evaluate whether their computer meets the technical requirements needed for use with an e-learning course, including hardware, software, and internet access requirements;
4. demonstrate the ability to use Blackboard tools such as email and discussions to communicate with other students and with their instructor,
5. identify the knowledge, skills, and attitudes that contribute to student success in an e-learning environment;
6. identify various support and informational services that can help them be more successful e-learning students.

This course does not include assessable General Education outcomes.

Major Topic Outline:

1. Online: Six short web-based exercises designed to practice online communication skills and increase confidence in the online learning environment (participate in message board discussion, demonstrate correct e-mail protocol, attach and send documents via e-mail, follow links to find resources and information on the web, collaborate with classmates to complete group project online, create personal web page, etc.).
2. Student Support Site: website providing resources, information, useful links, and answers to frequently asked questions.

Does the content of this class relate to job skills in any of the following areas:

1. Increased energy efficiency	**No**
2. Produce renewable energy	**No**
3. Prevent environmental degradation	**No**
4. Clean up natural environment	**No**
5. Supports green services	**No**

Percent of course: 0%

First term to be offered:

Next available term after approval
: